

MINUTES

Watling Lower School PSA Minutes – Meeting Thursday 13th October 2011

In attendance

Fiona Kiteley (Chairperson)	Sue Penglase
Clare Goodson (Treasurer)	Ben Gates
Sue Jones (Secretary)	Mrs Jandu
Nicki Cassidy	Mrs Clayton
Vicki Calter	Sian Muggndge
Ruth Melnykowkz	Rebecca Harris
Caroline Waddups	Natalee Alger
Allyson Moody	Christine Edmunds
Mary Foster	Sue Deeley
Shyama Ranasinghe	Natalie Lewis
Lauren Grubb	

Apologies – Sangita Allamand, Kelly Hubbock, Debbie George

Minutes

1. **Welcome** to everyone, good to see so many new faces and thank you for coming.
Minutes of the meeting will be emailed to everyone as soon as possible after the meeting.
2. **Total profit for last year** was over £2500. Last year was really successful and the model of more smaller events rather than fewer large ones seemed to work well.
Thank you to everyone for their help and support over the past year
3. Sue Jones is standing down as **Secretary**. Allyson Moody and Natalee Alger have agreed to share the role and were nominated and seconded so will take over the Secretary role with immediate effect.
4. **Forthcoming Events:**
Class Piggy Bank collections went well last year. Agreed to go ahead again this year, letter will need to go out soon.
Summer Fair raised over £300 , Fiona cannot do it this year as she is going to be involved in the football tournament. Agreed a good idea to go ahead as long as someone volunteers to organise it.
Xmas Fair Clare has agreed to organise the Xmas Fair.
Xmas Books Will need a volunteer Santa and helper to hand out the books. Caroline and Ruth said they maybe able to get someone to volunteer so depending on availability will depend on the day we do it. Last year the KS 2 books on Romans were not very popular so maybe they can be a bit more lighthearted this year.
Sponsored Read even though not many took part the amount of money raised was quite good but it was decided this year to go ahead with a Sponsored Bounce as they have previously been very successful.
Xmas Disco – If it is to go ahead this year we need to start organising it as soon as possible, so we need a volunteer to organise it and we need a new entertainer. Clare agreed to organise discos. Nicki and Fiona both know of possible entertainers , proposed date is 25th November.
Clare and Natalie will organise a separate party for Acorn and Maple Class and will liase with Mrs Baldwin and Mrs Ramm regarding this.

Half Term Tuck Shops ok to still go ahead and Clare will sort these out but will need help

Bonfire Competition Sian will do the letter – 50p to enter.

Mufti days every half term – Mrs Penglase wants these limited to 1 per term

Xmas Cards/ Tea towels/ Calendars Nicki to look into tea towels , Allyson will look into a Xmas Calendar and it was decided that we wont do Xmas cards this year

Xmas Fair – Clare has agreed to organise – she s going to need lots of volunteers to help

Can we film the nativity plays and sell DVD – Mrs Penglase will get back to us to see if its possible but again we will need someone to volunteer to organise it all.

Golden Apple Awards – Mrs Penglase asked if PSA can fund refreshments – Fiona agreed this was OK – there will be 14 sets of parents invited to attend.

5. **New Fund raising Ideas**

The following ideas have been suggested – WE NEED VOLUNTEERS TO ORGANISE AND RUN THEM IF THEY ARE TO GO AHEAD.

Easter Egg Hunt

Fashion Show

Pamper Evening

Sponsored Relay event

Olympic Celebrations for next year

Queens Jubilee

Schools 50th Birthday party – Mrs Penglase said there will be a working party with representatives from all areas of the school

6. Mrs Penglase informed that there will be **noticeboard in the playground** which will help to improve communication.

7. **Wish List**

The main fund raising objective this year will be for playground equipment . Mrs Penglase showed a leaflet from Monster/**multiactive**. Everyone agreed this is a good idea for this year.

PSA will contribute **50% towards the cost of the school to visit the Pantomime at the Grove Theatre**

Year 4 leavers Dictionaries and Xmas books

Possibility of contribution to school trips was requested

8. **NCPTA** – have a website for all schools to use. It is a central database where we can save, share and store information that everyone who registers can access. There are perks available to anyone who registers such as money off days out and discounts at some retailers. Please go to www.ptalocal.co.uk to find out more. Fiona has registered Watling School so just click on “sign up” and then “find your school” to register.

THANK YOU TO EVERYONE FOR COMING.

ANOTHER MEETING WILL BE ORGANISED SOON TO ARRANGE DETAILS FOR THE XMAS FAIR.

IF ANYONE IS WILLING TO VOLUNTEER TO ORGANISE ANYTHING MENTIONED ABOVE PLEASE CONTACT A MEMBER OF THE PSA TEAM.