



The School Year 2011-12

Autumn Term

School opens	Tuesday 6 th September 2011
Half term break	Monday 24 th to Friday 28 th October 2011
Training day	Monday 31 st October 2011
School closes	Friday 16 th December 2011

Spring Term

School opens	Wednesday 4 th January 2012
Half term break	Monday 13 th to Friday 17 th February 2012
School closes	Friday 30 th March 2012

Summer Term

School opens	Tuesday 17 th April 2012
May Day Bank Holiday	Monday 7 th May 2012
Half term break	Monday 4 th June to Friday 8 th June 2012
Training day	to be advised
School closes	Friday 20 th July 2012

The School Day

Foundation Stage

KS1

KS2

Lesson time	9.00 – 10.35	9.00 – 10.35	9.00 – 10.35
Break	10.35 – 10.50	10.35 – 10.50	10.35 – 10.50
Lesson time	10.50 – 12.10	10.50 – 12.15	10.50 – 12.25
Lunch	12.10 - 1.10	12.15 - 1.15	12.25 - 1.25
Lesson time	1.20 - 2.40	1.25 – 2.40	1.35 - 3.30
Break	2.40 – 2.55	2.40 – 2.55	
Lesson time	2.55 - 3.25	2.55 – 3.25	

The doors open at 8.45 a.m. and close at 8.55. Children should not be on the school site before 8.45 unless they are booked into the Before-School Club in Forest Club. Parents must make sure their children are collected promptly at the end of the day.



Attendance

We are required to keep detailed attendance records giving reasons for any absences from school. Please make sure that you inform us as soon as possible if your child will not be attending school for any reason. Any absence which is unexplained will be recorded as an unauthorised absence, all of which are recorded and sent to the DCFS on an annual basis.

Requests from parents to take their children on theatre visits, shopping trips, etc. are not authorised by the school.

Below you will find information relating to children's attendance during the school year up to the end of June 2010. The first figure relates to the number of registered pupils of compulsory school age on roll for at least one session. The second figure is the percentage of half days missed through authorised absence. The last figure is the percentage of half days missed through unauthorised absence.

Pupils on roll for at least one session	Percentage of authorised absences	Percentage of Unauthorised absences
199	4.6	1.1

Each school year consists of 38 weeks for the children during which they work very hard and if they miss any time from school it will affect their learning.

We ask all parents to carefully consider the impact that absence from school will have on their child's education before they make such a request.